



Memorandum

TO: Officer Matthew DeLorenzo #3796

FROM: Deputy Chief Anthony Mata
Bureau of Field Operations

SUBJECT: Letter of Reprimand

DATE: June 12, 2018

Approved

Date:

On July 17, 2017, at 1255 hours, [REDACTED] called Internal Affairs to complain against Officer DeLorenzo #3796. [REDACTED] stated several police officers came to her house on July 14, 2017 to serve an arrest warrant for her brother, [REDACTED] stated she and her two-year-old daughter came out of their room and she asked the officers what was going on. [REDACTED] was placed in handcuffs and her daughter was given to her sister. [REDACTED] stated they were all seated on the couch when a police dog entered her house and bit her daughter in the back. [REDACTED] daughter was transported to VMC via ambulance and was treated for the bite. [REDACTED] stated her daughter received six stitches as a result of the dog bite. [REDACTED] wanted to complain about the police dog biting her daughter.

An administrative investigation was conducted regarding this incident. It was determined that your conduct in this matter violated the following Duty Manual Section: L 2625 Risk to Third Parties.

This Letter of Reprimand will serve to establish that you have received a written reprimand for failure to follow applicable rules and regulations. This memorandum, along with supporting documentation, will be filed with the Office of the Chief of Police, Internal Affairs, where it will be retained for a period of six (6) years. In addition, a copy of this memorandum will be permanently placed in your Personnel file and can be considered when determining appropriate discipline in any future incident involving similar circumstances. You have 30 days in which to file a written response to this adverse comment. Should you write such a response, it will be included in this file.

I have read and acknowledge receiving a copy of this Letter of Reprimand.

Signed: Off. DeLorenzo #3796
(Rank, Name, Badge #)

Date: 7/26/18

Issued By: LT. Mata #3295
(Rank, Name, Badge #)

Date: 7/26/2018

cc: Employee Services Personnel File
Police Personnel

